

Regulations for Queen Alexandra's Royal Naval Nursing Service Reserve.

The following regulations have been issued under the authority of the Lords Commissioners of the Admiralty:—

1. *Object.*—The Reserve is formed for the purpose of supplementing the Staff of Queen Alexandra's Royal Naval Nursing Service during Naval Warfare on a large scale.

2. *Organisation.*—The Director-General of the Medical Department of the Navy will be responsible for the administration of the Reserve, and will co-operate with the authorities of the Civil Hospitals in its maintenance.

3. *Appointments.*—(a) All appointments, transfers, etc., will be dealt with by the Admiralty.

(b) Nurses who wish to resign while on service must give 14 days' notice, in order that their places may be filled up.

4. *Members.*—The members of the Reserve will be 250, with power to augment, as may be found necessary, during hostilities.

5. *Constitution.*—(a) The Reserve will be formed of certificated nurses who are actually on the staff of Civil Hospitals, who volunteer, and who are recommended by the Matrons with the approval of the Executive of the Hospitals to which they belong.

(b) These volunteer nurses must be of British parentage or naturalised British subjects.

6. *Other Reserves.*—Nurses who are members of other Reserves will not be included amongst Nurses for the Naval Reserve.

7. *Medical Fitness.*—(a) Nurses who have been previously rejected as medically unfit for his Majesty's Service cannot be accepted for the Naval Reserve.

(b) Nurses must be of good physique, be free from any constitutional disease or deformity, and be capable of undertaking any duties that may be required in the attendance on the sick.

8. *Age.*—Nurses volunteering for the Reserve must at the time be over 25 years and under 35 years of age. No nurse may remain in the Reserve after the age of 45, unless actually on service when that age is attained.

9. *Qualification.*—Nurses must hold a certificate of training from the Hospital in which they are serving, or from a previous hospital.

10. *Conditions of Service.*—(a) Nurses will serve under the Admiralty Regulations for Queen Alexandra's Royal Naval Nursing Service, and will take precedence immediately after the Nursing Sisters of that Service.

(b) Should necessity arise, volunteers may be called for to serve in Hospital Ships at home or abroad, in Foreign Hospitals, or in other Medical Establishments.

11. *Declaration.*—On being called out, each Nurse will be required to sign the following:—

DECLARATION OF SERVICE.

I, of Hospital,
hereby declare that I am prepared to serve as a

Nurse in Queen Alexandra's Royal Naval Nursing Service Reserve, and accept service under the authorised instructions and regulations.

Signed Nurse.
Witnessed Matron.
Approved Secretary.
..... Hospital,

Date

The Secretary of the Admiralty,
Whitehall, S.W.

12. *Period of Service.*—The period of service will be until the end of the war, or until the services of the nurses can be spared.

13. *Disposal.*—When several nurses volunteer from a Civil Hospital they will, as far as possible, be sent to the same Naval Establishment.

14. *Disability due to Service.*—Pensions or gratuities for wounds or injuries received while on service will be determined under Admiralty Regulations as for Sisters in Queen Alexandra's Royal Naval Nursing Service. Pensions will only be awarded after five years' service.

15. (Clause 15 deals with mobilisation.)

16. *Salaries and Allowances.*—(a) The salary will be at the rate of £45 per annum.

(b) On being called out £5 will be allowed to each nurse for her personal expenses.

Should the Hospital to which the Nurse is attached, on her being called out, and on her signing the declaration, advance this sum, the Admiralty will refund the same on application.

(c) On completion, an honorarium at the rate of £5 for each period of six months' service, or portion of six months, will be given to each nurse, who has carried out her duties to the satisfaction of the Admiralty.

(d) First class railway fares will be allowed for travelling on being called out, and at the termination of service.

Railway warrant will be supplied from the Medical Department if time permits, otherwise the various expenses may be recovered on arrival at the destination.

(e) Board, lodging, and washing will be provided by the Government, but when this is not possible, the allowances will be the same as for the Sisters of Queen Alexandra's Royal Naval Nursing Service.

17. *Uniform.*—(a) Uniform similar to that of the Sisters of Queen Alexandra's Royal Naval Nursing Service will be supplied as quickly as possible, but nurses who so desire may be permitted to wear the uniform of their respective hospitals.

(b) Uniform is always to be worn on duty.

18. *Badge.*—A badge will be issued to each nurse on her being called out, and must always be worn on uniform.

19. *Certificate.*—A certificate will be given to each nurse at the termination of her service.

Should nurses subsequently wish to join Queen Alexandra's Royal Naval Nursing Service, preference will be given to those who hold satisfactory certificates of service, and who have been found to be in all respects qualified for the same.

20. *Donation to Civil Hospitals.*—A donation of £3 will be given to the respective Civil Hospitals for each nurse who joins for service in time of

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